

# Create Your Perfect Schedule/ Schedule Planner

1. Find it in **UAOnline** under "Registration"
2. Select **term**



## Select Campus Settings

<input type="checkbox"/>	Campus
<input type="checkbox"/>	UAA - Kenai Peninsula Campus
<input type="checkbox"/>	UAA - Kodiak Campus
<input type="checkbox"/>	UAA - Main Campus
<input checked="" type="checkbox"/>	UAA - Mat-Su Campus
<input type="checkbox"/>	UAF - Bristol Bay (RB)
<input type="checkbox"/>	UAF - Chukchi Campus
<input type="checkbox"/>	UAF - eLearning & Distance Ed
<input type="checkbox"/>	UAF - Fairbanks Campus

3. Choose **UAA – Mat-Su Campus** to view our course offerings

[Help Videos](#)

4. Check out **Help Videos**

5. Apply **filters** to narrow your choices



Course Status:  Term:   
Campus:  Course Delivery:

**Instructions:** Add desired courses and breaks, place checkmarks by the courses and breaks you want and click the 'Generate Schedules' button!

6. Add courses you are considering

<input checked="" type="checkbox"/>	Course	Options	<a href="#">Add Course</a>	<a href="#">Add Break</a>
<input checked="" type="checkbox"/>	BA A151	<a href="#">View/Edit</a>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	ENGL A111	<a href="#">View/Edit</a>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	MATH A107	<a href="#">View/Edit</a>	<input type="checkbox"/>	<input type="checkbox"/>

Click the 'Add Break' button to add times during the day that you do not wish to take classes.

7. Generate possible schedules

Schedules
<input type="button" value="Generate Schedules"/>

Next steps:

View and compare your **schedule options**.

When you're ready, choose a schedule and transfer it to your "registration cart."

Complete your registration in **UAOnline**.

After registering, be sure to

- view your schedule and room locations
- confirm tuition and fee charges
- log out of UAOnline and close your browser

