

For Official Use Only
Received

## REGISTRATION CHANGES FORM

Semester/Year: Fall 20\_\_\_\_ Spring 20\_\_\_\_ Summer 20\_\_\_\_

UA Student ID: \_\_\_\_\_ Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### ADD

Course Reference Number (CRN)	Subject	Course Number	Section	Course Title	Number of Credits or Audit	Printed Instructor Name	Instructor Approval/Signature	Date

### CREDIT/AUDIT

Course Reference Number (CRN)	Subject	Course Number	Section	Course Title	Circle Action		Printed Instructor Name	Instructor Approval/Signature	Date
					Audit to Credit	Credit to Audit			

### DROP/WITHDRAWAL

Course Reference Number (CRN)	Subject	Course Number	Section	Course Title	Code

**Please Note:**

- Deadlines for registration can be found on our webpage under Academic Calendars.
- Published deadlines are for regular full term courses.

MSMC use only:
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TOTAL WITHDRAWAL. Please drop/withdraw me from ALL my classes. Student initials: \_\_\_\_\_

*This form must be turned in to Student Services, Mat-Su College by the student for processing.*

**I understand that by signing I am responsible for tuition and fees associated with any course(s) for which I have registered. I am responsible for dropping courses by published deadlines to ensure charges are not incurred. I understand that if I default on this student account, I am responsible for the collection, attorney and legal fees. The University may garnish my Alaska Permanent Fund Dividend under Alaska Statutes 14.40.251 and 43.23.073. I also understand that the past due debt may be reported to credit bureaus.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Revised: 23 June 2017

RO ADD/DROP

OFFICE USE Date entered: _____	Initials: _____	PMCS/Middle College _____	SPA _____ date	Advisor initials: _____
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